



NPESC's Business Advisory Council  
Annual Meeting Agenda

NPESC Office, 4918 Milan Road, Sandusky, OH 44870  
Monday, September 30, 2019  
9:30 AM

- I. Call to Order and Roll Call of Members
  - a. Present: Beth Hannam, Daryl Deering, Sarah Ross, Marianne Cheatham, Jim Rinaldo, Carole Kuns, Paul Lockwood, Sarah Ross, Heather Horwitz, Doug Crooks and Andrea Smith
  - b. Absent: Jamie Beier- Grant and Carol Knapp
  
- II. Introduction of Visitors: Micah Camp, Intern for Erie County Economic Development
  
- III. Motion to approve meeting minutes from the June 12, 2019 meeting
  - a. Motion made by: Marianne Cheatham
  - b. Seconded by: Jim Rinaldo
  - c. Needed changes: none
  - d. All in favor: 11                      Opposed: 0                      Motion passes
  
- IV. *Correspondence, Announcements and Information: None at this time*
  
- V. Motion to retain the current slate of officers for a one year term beginning September 30, 2019 and ending at the annual meeting held in September 2020 :
  - i. President: Douglas Crooks
  - ii. Vice-President: Jim Rinaldo
  - iii. Secretary: Andrea SmithMotion: Daryl Deering                      Second: Carole Kuns  
All in favor: 11                      Opposed: 0                      Motion passes
  
- VI. Motion to approve existing BAC plan and by-Laws as presented or with the following corrections/additions:  
*Accept as presented*  
Motion: Paul Lockwood                      Second: Marianne Cheatham  
All in favor: 11                      Opposed: 0                      Motion passes
  
- X. Committee Reports:
  - b. Erie County update was provided by Sarah Ross. On September 10, 2019, the large group of the Business Advisory County made up of over 48 organizations and 100+ people met at Sawmill Creek. At this meeting, the Steering Committee members highlighted the three goals that have been established for the 2019-20 school year. Those goals include:
    - i. Teacher Professional Development
    - ii. Communications
    - iii. OhioMeansJobs Readiness Seal Awareness

Two logo options created by high school students last spring with N2Y were presented and the group voted to adopt one of the logos. The Professional Development “Menu” developed in coordination with North Point Educational Service Center was presented and has been distributed to all school districts in the county. One of the professional learning opportunities will be a “Teacher Business Boot Camp” to be modeled after the manufacturing Boot Camps in Sandusky and Ottawa County. It will be held in June 2020. The BAC has currently applied for one grant and is looking for other funding sources. The FutureMaker Showcase is being held on October 8th from 5 - 7 PM. Teachers can now get contact hours for attending this event. A basic presentation on the OhioMeansJobs Readiness Seal was presented to all in attendance at the large group meeting. The Steering Committee members all have the powerpoint presentation and have been encouraged to share the information in their districts and communities to build awareness. The Steering Committee is scheduled to meet on October 28, 2019.

- c. Huron County update was provided by Heather Horwitz. On May 16, 2019, the large group of the BAC met in Norwalk High School’s Performing Arts Center. Goals were established for the 2019-20 school year. Those include:
- i. Implement the REACH program in all elementary schools
  - ii. By the end of Middle School, all students will create a OMJ Backpack and will have completed the career interest inventory
  - iii. “YouScience,” a career based interest and aptitude assessment, will be implemented at all high schools in the county
  - iv. Create Awareness of the OMJ Readiness Seal in the community
- The BAC would like to host a Teacher Manufacturing Boot Camp in June 2020. The Steering Committee will be meeting on October 23, 2019.
- d. Ottawa County update was provided by Andrea Smith. The Skilled Trades Academy has started. The BAC designed a comprehensive, **credit-based skilled trades program** for high school seniors for the 2019-2020 school year. The academy has been certified by the Manufacturing Skill Standards Council (MSSC). (An article from the North Coast Business Journal was distributed to the group for review.) The CEO Internship program is also underway. Over 20 students currently have internship placements. The Career Showcase will be held on October 4th at Camp Perry. Over 30 companies will be providing “hands-on experiences” for all of the county’s freshman students. A “YouScience” Demo has been scheduled for the Dec. 6th meeting of the Ottawa County group.
- e. Sandusky County update was provided by Beth Hannam. All school districts in the county have received the “YouScience” training. At the next meeting scheduled for Nov. 5th, a survey will be taken to determine which high school grades/classes are completing the assessment. The Teacher Manufacturing Boot Camp was a big success. Another one will be held in June 2020. The group is looking for possible funding sources. The use of the BRIDGE program (designed to assist students to find internships and job shadowing experiences) is expanding. The THINK Manufacturing Expo is scheduled for October 4th at Terra Community College. Over 20 businesses are participating.

XI. Old Business - none

XII. New Business:

Lu Cooke from the Lt. Governor's Office in NWOHio has arranged a meeting to be held on October 10, 2019 at 1:00 PM at the Catawba Island Club for any persons interested in learning about the Teacher Manufacturing Boot Camps held in both Sandusky and Ottawa County this past June. A total of 30 participants have registered to attend this meeting. Jamie Beier- Grant, Beth Hannam and Andrea Smith will be presenting.

XIII. Motion to adjourn the meeting

f. Motion: Daryl Deering

Seconded: Jim Rinaldo

g. All in favor: 11

Opposed: 0

Motion Passes

XIV. Next Meeting: December 18, 2019 at 9:30 AM